



# COMMISSION SPECIAL MEETING AGENDA

## Port of Seattle Commission

Tom Albro  
Bill Bryant  
John Creighton  
Rob Holland  
Gael Tarleton

### Chief Executive Officer

Tay Yoshitani

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### Port of Seattle:

*Creating Economic  
Vitality Here*

### Business Strategies:

- Ensure Airport and Seaport Vitality
- Develop New Business and Economic Opportunities for the Region and the Port
- Enhance Public Understanding and Support of the Port's Role in the Region
- Be a Catalyst for Regional Transportation Solutions
- Be a Leader in Transportation Security
- Exhibit Environmental Stewardship through our Actions
- Be a High Performance Organization

Port of Seattle  
Seattle-Tacoma International Airport  
Airport Office Building  
International Auditorium – Mezzanine Level South  
Seattle, WA 98158

### SPECIAL MEETING

Please note convening time.

Date: January 26, 2010

### ORDER OF BUSINESS

- 12:30 p.m. 1. Call to Order  
Recess to:
- 1:00 p.m. 2. Executive Session, if necessary\*  
Call to Order or reconvene to Open Public Session
3. Approval of Minutes  
4. Special Order of Business  
5. Unanimous Consent Calendar\*\*  
6. Division, Corporate and Commission Action Items  
7. Staff Briefings  
8. New Business  
9. Policy Roundtables  
10. Adjournment

### 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. EXECUTIVE SESSION\* - Pursuant to RCW 42.30.110, if necessary.

### 3. APPROVAL OF MINUTES

Approval of minutes for the Regular Meeting of January 5, 2010.

### 4. SPECIAL ORDER OF BUSINESS

None.

### 5. UNANIMOUS CONSENT CALENDAR\*\*

**Notice:** *There will be no separate discussion of Consent Calendar items as they are considered routine by the Port of Seattle Commission and will be adopted by one motion. If a Commissioner or a member of the public requests discussion on a particular item, that item will be removed from the Consent Calendar and considered separately*

\* An Executive Session may be held at any time after the convening time, if necessary.

\*\* Unless otherwise requested by a Port Commissioner, all items under the Unanimous Consent Calendar will be considered as a single item.

\*\*\* Cellular telephones and pagers should be off or on vibrate mode during the Public Session.

**5. UNANIMOUS CONSENT CALENDAR Continued:**

- a. Authorization for the Chief Executive Officer to execute a professional services Indefinite Delivery Indefinite Quantity (IDIQ) contract for Vertical Conveyance Design Services totaling \$5,000,000 for four years in support of upcoming capital improvement projects at Seattle-Tacoma International Airport. No funding is associated with this authorization. ([memo enclosed](#))
- b. Authorization for the Chief Executive Officer to develop and implement a web-based Port Roster and Bid System, in an amount not to exceed \$450,000 (CIP C800397). This system supports Central Procurement System processes and Office of Social Responsibility programs, improves communications with registered vendors regarding business opportunities at the Port and simplifies business processes. ([memo enclosed](#))

**6. DIVISION, CORPORATE AND COMMISSION ACTION ITEMS**

- a. Resolution 3618, Second Reading, Final Passage. Establishing the Small Contractor and Supplier Program to develop mutually advantageous business relationships with small businesses, including those owned and operated by people of color, women, people with disabilities, veterans and the socio-economically disadvantaged. ([memo and resolution enclosed](#))
- b. Authorization for the Chief Executive Officer to advertise for bids and award a construction contract for the North Expressway Relocation Phase I project (CIP C800034) consisting of final paving, landscaping and reclamation. The estimated cost of this project is within the previously authorized budget. ([memo enclosed](#))
- c. Authorization for the Chief Executive Officer to execute the Fifth Amendment to the Bell Harbor International Conference Center Management Agreement to include the Smith Cove Cruise Terminal as part of the extension premises, providing interim management and use to Columbia Hospitality, Inc. for events until May 2012. ([memo and lease amendment enclosed](#))

**7. STAFF BRIEFINGS**

- a. Update on the Consolidated Rental Car Facility. ([memo, drawing, attachment and PowerPoint enclosed](#))

**8. NEW BUSINESS****9. POLICY ROUNDTABLE**

None.

**10. ADJOURNMENT****PUBLIC TESTIMONY PROCEDURES**

1. Any person wishing to speak at a Port Commission meeting must register on a sign-up sheet and identify the specific agenda item to which he/she will speak before the agenda item commences.
2. The Commission does not generally take public testimony for non-action agenda items such as "Staff Briefings" or Work Session presentations, but may do so at the discretion of the Commission Chair.
3. An individual may testify on an agenda item for up to three minutes. Organization representatives may testify for up to five minutes.
4. Any person wishing to speak on a topic not appearing on an agenda may sign up to speak under "New Business". All testimony provided under "New Business" is limited to three minutes.
5. In the interests of time, the Commission Chair may limit the number of persons speaking on any topic or may limit testimony to those having new information or material to present.
6. The Commission Chair may alter the time allotments for testimony to ensure that more speakers have an opportunity to be heard.
7. The identity of each testifier will be noted in the meeting minutes. An individual or organization representative may have the text of his/her remarks appended to the Commission minutes by submitting a written text at, or before, the meeting. The appended written text will be preserved permanently.
8. A digital audio recording of the public testimony is on file in Port offices. Digital audio recordings are retained in Port offices for six years and then transferred to State Archives. A charge is assessed for duplication or transcription.
9. The Commission does not engage in discussion or debate with testifiers during commission meetings. Questions and requests for information or documents may be addressed to Port staff or to individual Commissioners outside of Commission meetings. (Revised September 14, 2007)